

MEMORANDUM OF ASSOCIATION

Name of the Society : **The Social Reformer Educational Society,**

The registered office of the Society : **V. Assal, P.O. Thakarpura, Teh. Patti, Distt. Tarn Taran.**

Area of the work : **Distt. Tarn Taran.**

Aims and objections of the Society :

Objectives of the Society shall be as enumerated below: -

1. To establish school(s), computer centers for imparting qualitative education.
2. To provide and promote nursery, basic and higher education to the children of illiterate masses to broaden their belief and secularism.
3. To Arrange Tournaments/Sports.
4. To arrange function activities for Youth Development.
5. To give the free training of the sports.
6. To endeavor to improve the quality and standard at all levels.
7. To develop and promote the cultural activities.
8. To inculcate in the students the cosmopolitan outlook in order to make them good citizens as well as to make them to help the society.
9. To impart rich education regarding their heritage.
10. To help the needy economically backward, hard working, desirous and motivated students irrespective of cast, creed, religion to earn their living.
11. To give scholarship to the brilliant students/best sports and best decelerates in cultural activities.
12. To establish contacts and co-operate with other organizations with similar objectives.
13. All income of the society shall be used towards the promotion of the education and objectives of the society.
14. To accept donations, grants, presents and/or other offerings to be solely utilized and applied towards the promotion of its aims and objectives only as set forth in the memorandum of the Society.
15. To do all such other lawful things, acts and deeds as are incidental or conducive to the attainment of the above objects, alone or in collaboration with other institutions, organizations or societies, having similar objects.

Doon Public
Assal Patti Tarn Taran

PRESIDENT

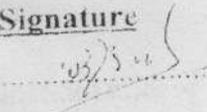
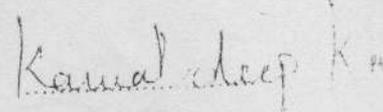
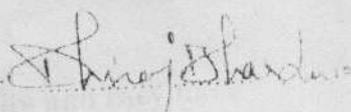
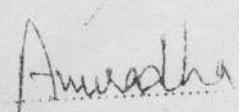
Certified as per office Record

SECRETARY

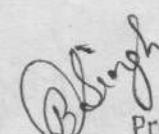
Additional Registrar of Societies

CA President

GOVERNING BODY LIST OF THE SOCIAL REFORMER EDUCATIONAL SOCIETY, V. ASSAL, P.O. THAKARPURA, TEH. PATTI, DISTT. TARN TARAN. (Regd. No. T.T/158 year 2013-14) For The Year of 2016-17.

<u>S.No.</u>	<u>Name</u>	<u>Age</u>	<u>Designation</u>	<u>Occupation</u>	<u>Signature</u>
1.	Basant Singh S/O. S. Balhar Singh. R/O. Chowk Kahian Wala. Patti, Distt. Tarn Taran.	32 yrs.	President	Shopkeeper	
2.	Kamaldeep Kaur W/O. S. Rajdeep Singh. R/O. Guru Nanak Colony. Patti, Distt. Tarn Taran.	26 yrs.	Vice President	H/ Wife	
	Dhiraj Bhardwaj S/O. Sh. Kharanti Lal Bhardwaj. R/O. Gali Sikhian Wali. Patti, Distt. Tarn Taran.	35 yrs.	Secretary	Shopkeeper	
4.	Anuradha W/O. Sh. Sandeep Bhardwaj. R/O. Gali Sikhian Wali. Patti, Distt. Tarn Taran.	40 yrs.	Cashier	Housewife	


Principal
Doon Public School
Assal-Patti (Tarn Taran)


President
The Social Reformer Educational
Society Vill Assal-Patti (Tarn Taran)

5. Neeru 45 yrs. Member H/ Wife Neeru
 W/O. S. Rajesh,
 R/O. Baba Shoher Shah,
 Tarn Taran.

6. Harbhajan Singh 55 yrs. Member Shopkeeper Harbhajan Singh
 S/O. S. Jagtar Singh,
 R/O. Chowk Kahian Wala,
 Patti, Distt. Tarn Taran.

7. Prince 35 yrs. Member Pvt. Job Prince
 S/O. S. Prem Pal,
 R/O. Near Tota Giri
 Mandir, Patti, Distt.
 Tarn Taran.

Witnesses: I know the Governing Body/Members Personally and they have signed in my presence.

1. Ranjeet Kaur
 Ranjeet Kaur
 Municipal Council,
 Municipal Council, Patti
 Distt. Tarn Taran

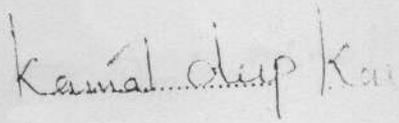
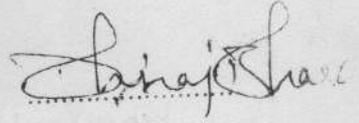
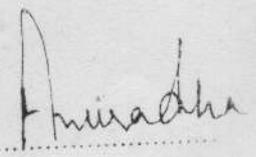
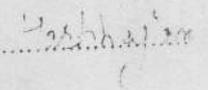
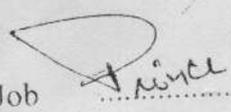
Witnesses: I know the Governing Body/Members Personally and they have signed in my presence.

KARAN - KUMAR

[Signature]
 Principal
 Doon Public School
 Assal-Patti (Tarn Taran)

[Signature]
 President
 The Social Reformer Educational
 Society Vill. Assal-Patti (Tarn Taran)

- 3 -

<u>General Body Member: -</u>	<u>Age</u>	<u>Designation</u>	<u>Occupation</u>	<u>Signature</u>
1. Basant Singh S/O. S. Balhar Singh, R/O. Chowk Kahian Wala, Patti, Distt. Tarn Taran.	32 yrs.	President	Shopkeeper	
2. Kamaldeep Kaur W/O. S. Rajdeep Singh, R/O. Guru Nanak Colony, Patti, Distt. Tarn Taran.	26 yrs.	Vice President	H/ Wife	
3. Dhiraj Bhardwaj S/O. Sh. Kharaiti Lal Bhardwaj, R/O. Gali Sikhan Wali, Patti, Distt. Tarn Taran.	35 yrs.	Secretary	Shopkeeper	
4. Anuradha W/O. Sh. Sandeep Bhardwaj, R/O. Gali Sikhan Wali, Patti, Distt. Tarn Taran.	40 yrs.	Cashier	Housewife	
5. Neeru W/O. S. Rajesh, R/O. Baba Shokar Shah, Distt. Tarn Taran.	45 yrs.	Member	H/ Wife	
6. Harbhajan Singh S/O. S. Jagtar Singh, R/O. Chowk Kahian Wala, Patti, Distt. Tarn Taran.	55 yrs.	Member	Shopkeeper	
7. Prince S/O. S. Prem Pal, R/O. Near Tota Giri Mandir, Patti, Distt. Tarn Taran.	35 yrs.	Member	Pvt. Job	


Principal
Doon Public School
Assal-Patti (Tarn Taran)


President
The Social Reformer Educational
Society Vill. Assal-Patti (Tarn Taran)

8. Balkar Singh 57 yrs. Member Shopkeeper Balkar Singh
S/O. S. Jagtar Singh,
R/O. Near Tota Giri
Mandir, Patti, Distt.
Tarn Taran.
9. Randhir Singh 27 yrs. Member Shopkeeper Randhir Singh
S/O. S. Avtar Singh,
R/O. Guru Nanak Colonym,
Patti, Distt. Tarn Taran.
10. Bhupinder Singh 43 yrs. Member Shopkeeper Bhupinder Singh
S/O. S. Balbir Singh,
R/O. Kajian Wala Chowk,
Patti, Distt. Tarn Taran.
11. Rajdeep Singh 26 yrs. Member Shopkeeper Rajdeep Singh
S/O. S. Balhar Singh,
R/O. Chowk Kahian Wala,
Patti, Distt. Tarn Taran.
12. Poonam Bhatia 45 yrs. Member H/ Wife Poonam Bhatia
W/O. Sh. Varinder Kumar,
R/O. 10-B, Near Boot
Nath Mandir, Patti,
Distt. Tarn Taran.
13. Kharaiti Lal 65 yrs. Member Rtd. Govt. Job Kharaiti Lal
S/O. Sh. Mahant Ram,
R/O. Gali Sikhan Wali,
Patti, Distt. Tarn Taran.


Principal
Doon Public School
Assal-Patti (Tarn Taran)


President
The Social Reformer Educational
Society Vill Assal-Patti (Tarn Taran)

MEMORANDUM OF ASSAL PATTI

14. Gaurav Bhardwaj 30 yrs. Member Shopkeeper Gaurav Bhardwaj
 S/O. Sh. Kharaiti Lal,
 R/O. Gali Sikhian Wali,
 Patti, Distt. Tarn Taran.

15. Renu 30 yrs. Member H/Wife Renu
 W/O. S. Chandan Bhardwaj,
 R/O. Gali Sikhian Wali,
 Patti, Distt. Tarn Taran.

16. D.E.O. (1) (Nominee)
 17. Secretary P.S.E.B (Nominee)

Witnesses: I know the Governing Body/Members Personally and they have
 1. signed in my presence.

Ranjeet Kaur Bedi
 Ranjeet Kaur Bedi
 Municipal Councillor
 Municipal Council, Patti
 Distt. Tarn Taran

Witnesses: I know the Governing Body/Members Personally and they have
 2. signed in my presence.

KARAN - KUMAR

[Signature]
 Principal
 Doon Public School
 Assal-Patti (Tarn Taran)

[Signature]
 President
 The Social Reformer Educational
 Society Vill Assal-Patti (Tarn Taran)

RULES AND REGULATIONS

INTRODUCTION: -

These rules and regulations of **The Social Reformer Educational Society, V. Assal, P.O. Thakarpura, Teh. Patti, Distt. Tarn Taran.** has been framed with a view to turn the smooth functioning of the Society and shall be strictly adhered to, by all the members throughout their period of membership. The rules and regulations shall not be changed, altered or amended without the consent of the General Body of the Society.

MEMBERSHIP: -

Any Person who is interested in promotion of education provided that:-

- 1) He/She has attained the age of 18 years.
- 2) Promises to abide by the rules and by-law and all the decision taken in the Society in respect of the amendments of the rules and by laws.
- 3) His/Her name is approved by the President of the Society and or by all the members of the Society.
- 4) He/She subscribes in writing to carry out to the best of his/her capacity the objects of the Society.

CATEGORIES OF MEMBERS: -

There will be following categories of the members: -

- 1) **LIFE MEMBER**
- 2) **HONORARY MEMBER**

Life Members: -

Any person who shall pay to the Society a Donation of Rs.500/- or more for the benefit of the students shall be enrolled as life members subject to the approval of the Managing Committee.

Honorary Members: -

Any person who is eminent scholar, writer and/or specialist in education i.e. technical, non-technical and/or professional may be accepted as an honorary member of the Managing Committee of the society.

SUBSCRIPTION: -

The members of the society shall pay an annual subscription of Rs.25/- in annum latest by 31st March every year, provided that the society may not a member or members from such payments.

[Signature]
Principal
Doon Public School
Assal-Patti (Tarn Taran)

[Signature]
PRESIDENT

[Signature]
SECRETARY

[Signature]
CASHIER

Continued as per this Record
Additional Registrar of Societies
Amritsar.

[Signature] President
The Social Reformer Educational Society Vill Assal-Patti (Tarn Taran)

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APPOINTMENT: -

The appointment of the members shall only take place after a period of five years by the President with the consent of the majority members and as per resolutions of the said Society duly approved by the President, Managing Committee and Society members in general.

CESSATION OF MEMBERSHIP: -

A member of the Society may be expelled by a 3/5th majority of votes of the members present in a General Meeting, which shall be called by General Body for this purpose within one month of the date of suspension of a member concerned after giving him reasonable opportunity to submit his explanation: -

- a) If he/she intentionally does any act of likely to act of injure credit and goodwill of the Society, or
- b) For any action which may be held by the Governing Body to the Contrary to the Rules and Regulations of the Society.
- c) Cessation of membership shall taken effect from the date of expulsion or such date as may be specified in the resolution of expulsion.
- d) A person ceased to be a member: -
 - 1. on death, or
 - 2. when his resignation is accepted by the Managing Committee, or
 - 3. expulsion under rule 7(a)

RESIGNATION & EXPULSION: -

A member may resign with a prior notice of 7 days and subject to the approval/rejection of the same by the President of the Society. Similarly a member can be expelled by the President with the consent of the majority member of the Society. On submission of his resignation, after having cleared-off all his dues and/or liabilities and acceptance thereof.

RE-ADMISSION: -

Any person who has ceased to be a member of the Society otherwise than as

specified in items (i) and (iii) of above mentioned rule shall be eligible for re-admission as member at the discretion of the Society.

[Signature]
Principal
Doon Public School
Assal-Patti (Tarn Taran)

[Signature]
PRESIDENT

[Signature]
SECRETARY

[Signature]
President
The Social Reformer Educational
Society Vill Assal-Patti (Tarn Taran)
CASHIER

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POWERS & DUTIES OF MEMBERS:

- a) Members are expected to actively involve themselves in achieving the objects of the Society.
- b) Members shall bring matters of importance to the notice of the general body infra for its consideration.
- c) The members can participate in the every meeting; express their view for better management of the society.
- d) The members shall have the voting right and to give any representation to the President for the betterment of the community.
- e) Every member of the Society has the right to inspect the records of the Society and the General Secretary shall grant the necessary permission for the same at all reasonable times.
- f) A member shall not be liable for personally for any expenditure or liability of the Society or any loss of the Society's income or assets, unless he is guilty of fraud or gross negligence.
- g) Any member shall be entitled to appoint another member as his proxy to attend a meeting of the Society and speak a vote in his stead.

GOVERNING BODY: - (Formation and Functions)

- i) The affairs of the Society shall be managed by the Body known as "Governing Body" i.e. President, Vice-President, General Secretary, Secretary, Cashier and members.
- ii) The members to the Governing Body shall be elected from amongst the members by a majority of votes by the General Body once in a year.
- iii) The names, addresses and occupations of the members so elected to the Governing Body shall be communicated to the Registrar of Societies within two weeks of its formation.
- iv) The Governing Body shall not stand dissolved merely on account that any of its members has resigned or otherwise left the Society, but the remaining members of the Governing Body shall have the powers to nominate any member in his place till the next general election.
- v) No member of the Governing Body shall be entitled to any fee or remuneration for the work of the Society except for the actual expenses or travelling allowance incurred.

FUNDS VESTED IN THE GOVERNING BODY: -

The funds (movable and immovable) of the Society shall be vested in the Governing Body which shall have the powers to administer the same.

Principal
Doon Public School
Assal-Patti (Tarn Taran)

[Signature]
PRESIDENT

[Signature]
SECRETARY

[Signature] President
The Social Reformer Educational
Society Vill Assal-Patti (Tarn Taran)

Additional Registrar of Societies
Amritsar
[Signature]

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FUNDS OF THE SOCIETY:-

The funds of the Society shall consist of:-

- 1) Regular subscription from members.
- 2) Special project money & contributions by the members, if and when required by the Society to meet up the special project or problem.
- 3) Donation & Grants from Govt. & Semi-Govt. or the Well-wisher of the Society.
- 4) Other legitimate means if any.
- 5) The Society can mortgage the building of the School to take Loan from the Bank in order to run the School.

GENERAL BODY: -

- 1. The General Body shall comprise all the members of the Society.
- 2. The General body shall elect from among its members a President to preside over the meetings of the Society and the Governing Body referred to in above-mentioned rules.
- 3. The General body shall also elect from among its members a Vice President, a Secretary, a Joint Secretary and a Treasurer and Manager.
- 4. The General body shall also elect from among its members, the members of Executive Body. The President of the society shall be at liberty to nominate the Executive members, if there will be no applications from the members for the Executive Members.
- 5. The terms of aforementioned functionaries shall be for one year at a time. However after the expiry of one year, they shall be eligible for Re-election to the same or any other office as may be found suitable by the General Body.

FUNCTIONS OF THE GOVERNING BODY: -

PRESIDENT:-

- 1. He shall preside over all meetings.
- 2. He will sign all the documents of the Society.
- 3. He will supervise and guide all activities of the Society and conduct the proceedings of the meetings.
- 4. He shall exercise directional and administrative authority over all the officer bearers.
- 5. He shall have to right to give finally decision all questions arising at any meeting and his decision shall be final and binding upon rest of the members

Principal
Doon Public School
Assal-Patti (Tarn Taran)

[Signature]
PRESIDENT

[Signature]
SECRETARY

[Signature]
President
The Social Reformer Educational
Society Vill Assal Patti (Tarn Taran)
CASHIER

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VICE PRESIDENT

He/She performs all the duties of president in the absence of the President and Sr. Vice-President

SECRETARY:

- (i) The Secretary shall look after the affairs of the Institute according to the directions of the General Body. General meetings as directed by the President.
- (ii) The Secretary will keep or cause to be kept proper record of the proceedings of the meetings of the Institute.
- (iii) The Secretary will supervise the working of the Institute and carry on all correspondence with the consent and approval of the President.
- (iv) The Secretary shall receive and disburse money on behalf of the Institute under the directions of the President.
- (v) The Secretary will give the notice of every meeting to all the members. This notice will mention agenda of the meeting. 10 days clear notice for annual general meeting and three days notice for its extra ordinary meeting will be give.

CASHIER:

The Cashier shall act under the directions of the Governing Body. He will maintain an up to date account of all income and expenditure of the society and all the receipts must be deposited in a bank account and however, the payments exceeding Rs.1000/- shall be made through account payee cheques only. He will also prepare a statement of accounts on the close of a year.

EXECUTIVE MEMBERS:

He shall assist other members of the governing body in the smooth functioning of the society.

MANAGEMENT: -

- (a) The management of the affairs of the Society shall vest in the Governing body comprising not less than 7 persons including the office bearers.

Without prejudice of the generality of the foregoing clause the executive management of the affairs of the Society in respect to policy, property, relationship with Government, Finance and staff shall vest in the Governing body.

Principal
Doon Public School
Assal-Patti (Tarn Taran)

[Signature]
PRESIDENT
office Record

[Signature]
SECRETARY
Shriya Bhardwaj

Additional Secretary
Amritsar

[Signature]
CASHIER
President
The Social Reformer Educational
Society Vill Assal-Patti (Tarn Taran)

- (c) The Governing body shall have the power to appoint any person as its member in addition to or in the place vacated by any member.
- (d) The Governing body shall meet atleast one every quarter. Nine members shall constitute the quorum. A minute book recording the names of members, present business transacted at the meeting and decision taken shall be maintained by the General secretary.
- (e) The President of the Society shall preside at every meeting of the Governing body.
- (f) Any question which arises at a meeting of the Governing body shall be decided by consensus, failing which by a majority of votes, each member having one vote, in case of equality of votes, the President shall have a casting vote.
- (g) The Governing body shall formulate procedure and guidelines for induction and retirement of its members.
- (h) Removal of a member from the Governing body shall be by two third voting in favour of such removal, by other members of the Governing body.
- (i) Each member of the Governing body shall be answerable only for his own acts, neglects or defaults and not for those of others.
- (j) The President shall be the Chief Controlling Officer of the Society. He shall supervise co-ordinate, guide, regulate and conduct the work of other office bearers and members. In the absence of the President, the Vice-President shall act on his behalf.
- (k) The Secretary shall be the chief Executive Officer of the Society. He shall be responsible for having the decision of the Governing body implemented and ensuring that all statutory provisions and Executive orders issued by the Central, State and Local Authorities or complied within the time.

MEETINGS: -

i) **The General Body meetings:**

The Governing Body shall be held at least once in a year in the month of January and shall transect, interalia, the following business: -

- a) The President's report on the functioning and achievement of the Society.

Principal Election to the Governing Body.
 Doon Public School Passing the Annual Budget.
 Assal-Patti (Tarn Taran) All other matters of general interest.

[Signature]
 PRESIDENT

[Signature]
 SECRETARY

[Signature]
 President
 The Social Reformer Educational
 Society Vill Assal-Patti (Tarn Taran)

[Signature]
 CASHIER

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Additional Secretary
 16/11/16

ii) The Governing Body meetings:

The Governing Body shall meet once in at least three months or as it may deem fit in the interest of the work of the Society.

iii) Special Meetings:

The President of the Society shall have the powers to call for a Special Meeting of the General Body and Governing Body by giving 7 days and 24 hours notice respectively to the members concerned.

iv) Notice of Meeting:

The notice for the General Body meeting and the Governing Body meeting shall be issued to the members concerned 15 days and 5 days respectively in advance.

QUORUM: -

The minimum number needed to make a quorum to hold the meeting shall be one-third of the total number of member eligible to attend meeting and to vote.

It is, however, provided that if within one hour from the time appointed for meeting, the quorum is not complete, the meeting shall be adjourned to next day at the same place and time and the quorum shall be the members present and they would transect the business for which the meeting was called.

RESOLUTIONS: -

All the resolutions and decisions of the meetings shall be taken by majority view or by election by the members present in the meeting.

BORROWING

The office bearers are authorized to raise loan from bank to implements the ongoing the project of the society.

BANK ACCOUNTS: -

A bank account shall be opened in the name of the society and the same shall be operated jointly by any two members as recommended by the Governing Board by way of resolution and any change therein as communicated by the Society from time to time.

Principal
Doon Public School
Assal-Patti (Tarn Taran)

[Signature]
PRESIDENT

[Signature]
SECRETARY

[Signature] President
The Social Reformer Educational
Society Vill Assal-Patti (Tarn Taran)

[Signature]
CASHIER

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